

# Application for Employment Please print clearly

Employees and applications for employment shall be afforded equal opportunity in all aspects of employment without regard to race, color, religion, political affiliation, national origin, disability, marital status, gender or age. We are an equal opportunity employer.

Name \_\_\_\_\_ Date \_\_\_\_\_  
(AS APPEARS ON SOCIAL SECURITY CARD)

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Telephone Number \_\_\_\_\_ Are you over 18 years old? (circle one) Yes No

Are you legally eligible for employment in the United States (Proof of citizenship or immigration status will be required upon employment? (circle one) Yes No

How did you learn about this opening? \_\_\_\_\_

## Position (s) applying for

\_\_\_\_\_ Customer Service      \_\_\_\_\_ Plant Technician      \_\_\_\_\_ Delivery Driver  
 \_\_\_\_\_ Management      \_\_\_\_\_ Service Technician      \_\_\_\_\_ Sales

Wage/Salary desired? \$ \_\_\_\_\_ When can you start? \_\_\_\_\_

Full-time     Part-time      Work Location: \_\_\_\_\_

| Education               | Name/Location of School | Did you Graduate? | Major | Diploma/Degree |
|-------------------------|-------------------------|-------------------|-------|----------------|
| High School/GED         |                         |                   |       |                |
| College/University      |                         |                   |       |                |
| Other Education         |                         |                   |       |                |
| Licenses/Certifications |                         |                   |       |                |

| References/Name | Occupation | Address | Phone |
|-----------------|------------|---------|-------|
|                 |            |         |       |
|                 |            |         |       |
|                 |            |         |       |

## General Data Complete only if Total Water Treatment Systems has checked the question on the left.

\_\_\_\_\_ Have you ever pled guilty to a crime or been convicted of a crime?     Yes     No  
(A conviction will not necessary result in denial of employment)  
 If yes, give details: \_\_\_\_\_

\_\_\_\_\_ Do you have a valid Drivers License? (circle one)    Yes    No      State of Issue \_\_\_\_\_

\_\_\_\_\_ List all traffic violations/tickets that resulted in a conviction in the past five years  
 \_\_\_\_\_

\_\_\_\_\_ List all at-fault vehicle accidents in the past five years  
 \_\_\_\_\_

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## Work History

Please list, in detail, your employment history, beginning with your current or most recent position. Include military service. Please fill out completely even if attaching a resume. If additional space is needed, attach a separate page.

Employer \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Dates From \_\_\_\_\_ To \_\_\_\_\_ Starting Pay \$ \_\_\_\_\_ Ending Pay \$ \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Title \_\_\_\_\_

Duties \_\_\_\_\_

May we contact your current employer for a reference?  Yes  No

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Employer \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Dates From \_\_\_\_\_ To \_\_\_\_\_ Starting Pay \$ \_\_\_\_\_ Ending Pay \$ \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Title \_\_\_\_\_

Duties \_\_\_\_\_

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Employer \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Dates From \_\_\_\_\_ To \_\_\_\_\_ Starting Pay \$ \_\_\_\_\_ Ending Pay \$ \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Title \_\_\_\_\_

Duties \_\_\_\_\_

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## Applicant's Acknowledgement

I certify that the answers give herein are true and complete to the best of my knowledge. I understand that any misrepresentation, omission of fact, or incomplete answers in any application document will disqualify me for further consideration of employment. I further understand that, if employed, any misrepresentation or omissions of facts in any application document will be cause for my dismissal at any time without prior notice. I understand that, if employed, my employment with the Total Water is not for a specific term and may be terminated by me or the Total Water with or with notice or cause at any time. I further understand that no oral promise, employer policy, custom, business practice, or other procedure including the Employee Handbook constitutes an employment contract or modification of the at-will employment relationship between Total Water and me. I understand that I may be required to pass a criminal background and/or driving record check based on the requirements of the job. I hereby consent to a pre and post criminal background or driving record check as a condition of employment, if required. I authorize the investigation of any statements in this application or application documents, whether listed or not, including any person, school, employer, past employer, or organization that maybe useful in making a hiring decisions.

I acknowledge that I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application by me.

Signature \_\_\_\_\_ Date \_\_\_\_\_